

US DEPARTMENT OF AGRICULTURE  
Fiscal Year 20\_\_  
Annual Value Engineering Report

Part I.

Name, Title, Address and Phone Number of  
Agency Senior Official Responsible for VE Program:

Agency VE Expenditures (\$'s invested in VE this fiscal year):

Dollar Share of Savings Provided to Contractors:

TOTAL AGENCY NET LIFE-CYCLE COST SAVINGS ATTRIBUTABLE TO VE:

A. Summary of cost savings and avoidance's reported by category:

Category	Cost Savings		Cost Avoidance	
	In-house	Contractor	In-house	Savings + Avoidance Contractor
1. Acquisition				
2. Administrative				
3. Construction				

B. Total Agency VE Net Life-Cycle Cost Savings and Cost Avoidance's by Category:

Category	Cost Savings		Cost Avoidance	
	In-house	Contractor	In-house	Savings + Avoidance Contractor
1. Acquisition				
2. Administrative				
3. Construction				

C. Describe steps taken to validate the reported cost savings, whether through IG audit or other measures

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Part II.

List the top 20 VE projects by name. Show the VE expenditures, VE savings, and VE cost avoidance's. Describe any quality or other non-quantifiable improvements from VE.

VE Expenditures		Cost Savings		Cost Avoidance		
PROJECT TITLE	In-house	Contractor	In-house	Contractor	In-house	Contractor

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PART III.

Submit a detailed schedule of year-by-year cost savings, cost avoidance's, and cost sharing with contractors for each program/project for which the agency is reporting cost savings or cost avoidance's.

Program/Project Name:

1997    98    99    00    01

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1. Cost Savings

2. Cost Avoidance

3. Dollar Share of Savings Provided to Contractors:

4. VE Expenses Attributable to this Program/Project:  
(Including a pro rata share of Salaries/Expenses)

5. For programs/projects not discussed in Part II of the report, please discuss what steps you have taken to validate the reported cost savings whether through IG audits or other measures. Attach additional sheets if necessary.